

## Minutes of the meeting of Cherhill Parish Council held remotely on-line on Thursday 17 December at 7.30 pm

Please refer to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Regulation 5 regarding remote meetings

Present:

Simon Tomlinson - CPC Vice-Chairman  
Martin Purslow - CPC Councillor  
Nick White - CPC Councillor  
Claire Gwyer - CPC Councillor

Paula Purslow – CPC Parish Clerk  
0 members of the public

### 3809 Apologies

Apologies were received from Cllr Cavanagh, Cllr Grafton and Wiltshire Councillor Alan Hill. Cllr Auvray had technical issues and was unable to attend the meeting.

### 3810 Declaration of Interests

There were no declarations of interest.

### 3811 Chairman of Cherhill Parish Council

It was recorded that Cllr Cavanagh will be off sick for some time. Cllr Tomlinson will take on the role as Acting Chairman in the interim. Councillors wished Cllr Cavanagh a speedy recovery.

### 3812 Minutes of the meeting held on Thursday 29 November 2020

Cllr Purslow proposed approval of the Minutes as a correct record, seconded by Cllr White.

**Action: The Acting Chairman to sign off the minutes once social distancing restrictions have been lifted.**

### 3813 Review of Actions

**Role of the Parish Council** - Cllr Purslow agreed to talk to Cllr Auvray to divide the task of walking the village boundary at Yatesbury, to photograph and produce a worksheet for any broken stiles. Cllr Gwyer requested she also attend to get to know the area better. **Action: Cllrs Purslow & Auvray**

**Newsletter** - Cllr Purslow had sent Cllr Cavanagh a list to Yatesbury residents wanting paper copies of the Newsletter vs online, but this had not been progressed yet due to Cllr Cavanagh being off sick.

**CIL Funding** - Cllr Cavanagh had agreed to produce draft communication documents for Facebook and Website for community input on CIL Funding. It was agreed to defer this item until early 2021.

**Stile Maintenance** - Cllr White had produced a worksheet for maintenance work required by the contractor. The Parish Clerk had written to Mr Joe Raven, potential contractor, for a quote for the works. Mr Raven had since contacted Cllr White and were in discussions about walking the boundaries.

### 3814 Public Participation

There was no public participation.

### 3815 Planning Applications

There were no planning applications.

3816 Accounts

Clerk's Home/Office expenses for December - Home/Office expense, stationery at £30.80. Proposed to be approved by Cllr White, seconded by Cllr Tomlinson. **APPROVED**

The Garden Route - Grass cutting - Tommy Croker playing fields at £200. Proposed to be approved by Cllr Tomlinson, seconded by Cllr Purslow. **APPROVED**

Play Safety Ltd - Annual inspection & inspection of new items at £143.40. Proposed to be approved by Cllr Purslow, seconded by Cllr Tomlinson. **APPROVED**

3817 Precept for 2021/22

Further to the Precept and budget discussions at the November meeting, Cllr Tomlinson proposed the agreed figure of **£11,000**, for the requested Precept for 2020/21, which is unchanged from the previous year, seconded by Cllr Purslow. **APPROVED**

The budget spreadsheet would be formally adopted at the beginning of the Financial Year 2021-22

**Action: Parish Clerk** to return the Precept Requirement Form to Wiltshire Council by 18 January 2021 deadline, and to ensure the information is in the public domain.

3818 Tommy Croker

RoSPA had raised the issue of a further health and safety inspection of below ground timbers at the Tommy Croker playground due to the age of the equipment. This would be in the form of a resistograph test to check the condition of timbers for rot.

Cllr White had received a quote of £995.00+VAT for the resistograph inspection, and asked if this money could be added to the maintenance budget for next year. This was proposed to be approved by Cllr Purslow, seconded by Cllr Tomlinson. **APPROVED**

Cllr White agreed to prepare a plan of irregular expenses such as resistograph testing and pine nuggets so that these can be accrued for over a number of years. **Action: Cllr White**

3819 CIL Funding

This item was deferred to the new year 2021.

3820 Website

Cllr Tomlinson led the discussion on how the Parish Council would managed the website going forward. The Parish Clerk had approached a number of local parishes asking for help and advice. Avebury Parish Council had offered to help and said they would be happy to speak with Kate Fry who manages their server/mail.

Councillors Purslow and White volunteered to take on the responsibility of managing the website and e-mail management between them, but asked for some training in order to do so. It was agreed that Cllr White would contact Kate Fry. Cllr Purslow agreed to put something on Facebook asking if there were any local people who would be willing to help the Parish Council. **Action: Cllrs White & Purslow**

Cllr Tomlinson agreed to obtain any necessary passwords and information from Cllr Cavanagh. **Action: Cllr Tomlinson**

3821 CATG improvement measures for cycle/pedestrian links

At the last CATG meeting the COVID-19 Response Team had proposed a potential scheme to consider alternative cycle/pedestrian links, which included the entire route linking Calne with Avebury. A significant length crosses Cherhill parish and CATG had nominated the Parish to consider the merit of exploring improvement measures. Work could include improvements to signing and surfacing along the route. No financial commitment is being sought at this time.

After discussions it was agreed that the Parish Council would like improvements to the Sustrans route. Cllr Purslow agreed to reply to Mark Stansby. **Action: Cllr Purslow**

3822 The Role of the Parish Council

Councillors agreed to formally adopt the amendment to the Standing Order tendering limit from £500 to £1000. **ADOPTED.**

As mentioned under Item 3813, there was now some progress regarding the contractor work on the stiles within the Cherhill Parish boundaries.

3823 Newsletter

There are currently not enough items to warrant a Newsletter.

3824 Councillor Responsibilities

**Area Board** - Cllr Tomlinson had attended the recent Area Board meeting, which had highlighted some of the impact of Covid-19 within the area.

**Budgeting and Finance** - The extra money request from Tommy Croker which had been agreed earlier (under Item 3818) would exceed the Tommy Croker maintenance budget for the financial year. The Parish Council agreed to change the figures for the Tommy Croker budget line using the Virement Process. The money would come from Parish Council reserves.

**Parish Steward** - Cllr Purslow reported that some of the works requested still had not been undertaken and agreed to follow up with the Parish Steward. **Action: Cllr Purslow**

**White Horse Restoration Group** - The local Scout group had now finished the work on the White Horse. It was agreed that Cllr Grafton would write to the Scouts to thank them for their hard work. **Action: Cllr Grafton**

**Lansdowne Monument** - Discussions were progressing with the National Trust, who indicated they were still positive about achieving work on the monument. A meeting had been suggested in the Spring of 2020.

3825 Confidential Matters

No confidential matters were discussed.

3826 Date of next meeting

Thursday 28 January, 7.30 pm - THIS MEETING WILL BE REMOTE VIA ZOOM.

Thursday 4 March, 7.30 pm - venue tbc

The meeting closed at 8.30 pm.